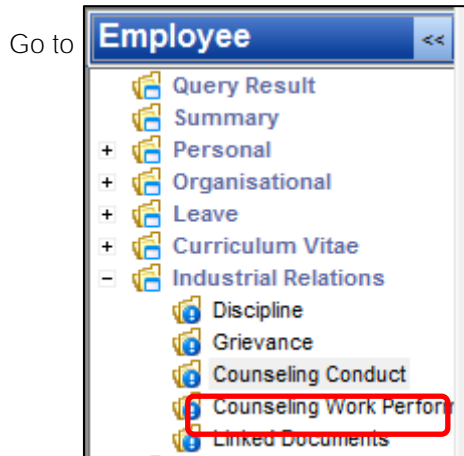
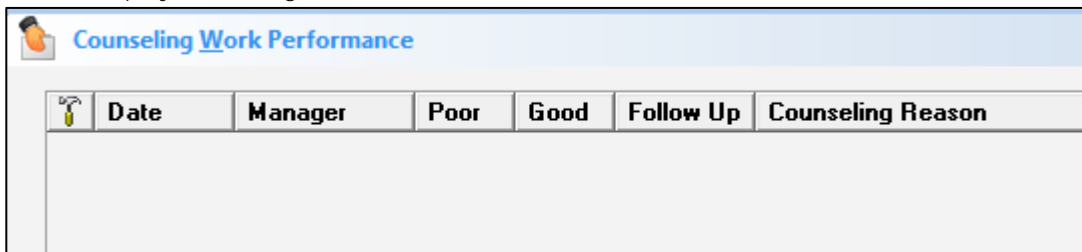


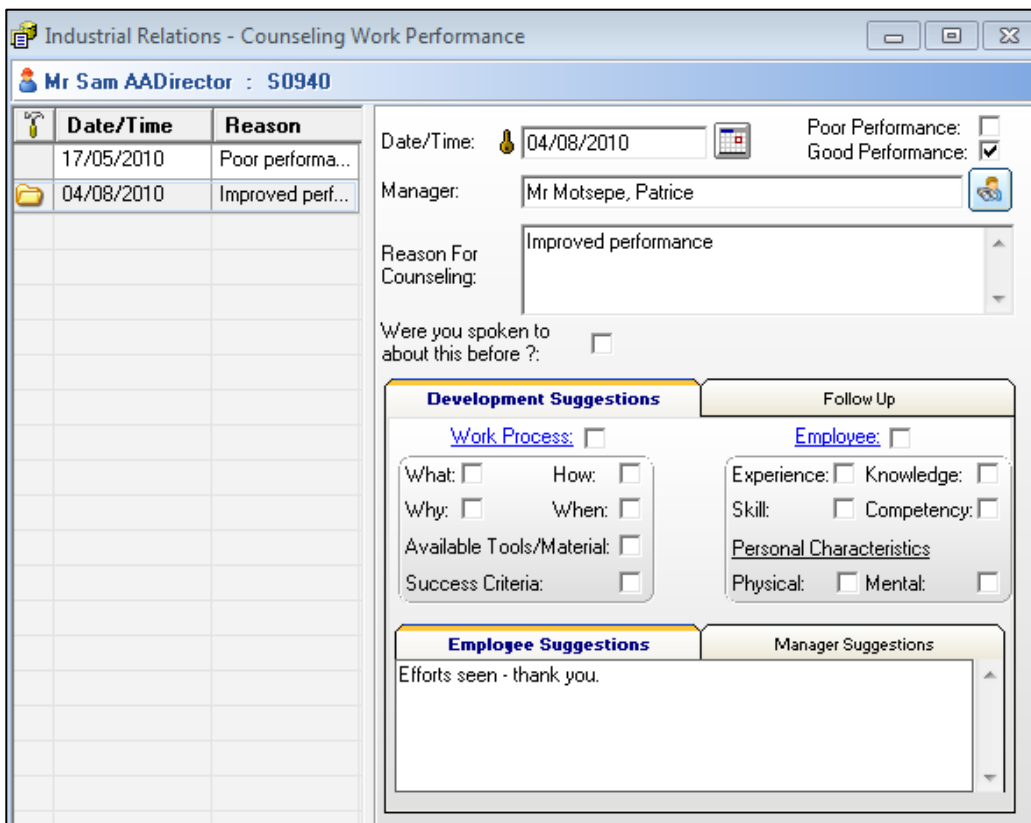
## INDUSTRIAL RELATIONS Counseling Work Performance (Adding)



The following screen will open. All existing counseling work performance records for the selected employee will be displayed in the grid.



To add a new record, double click on the grid. Click on the New button on the toolbar



Capture the relevant information in the space provided and Save